

NUSSD-OW/1/18/1148

January 3, 2018

To
Dr. R.S.Kher
Principal
Govt. Mahamaya College, Ratanpur,
Bilaspur

Dear Sir,

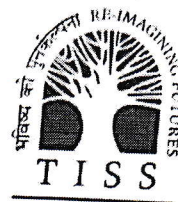
I am happy to share with you that Govt. Mahamaya College, Ratanpur, Bilaspur has been shortlisted by Tata Institute of Social Sciences (TISS) to participate in its flagship Skill Development Programme, the National University Students' Skill Development Programme (NUSSD).

As you know, NUSSD is a flagship program being implemented by Tata Institute of Social Sciences (TISS) at colleges and Universities across 5 states; mostly in the backward regions of the country. NUSSD provides skill training for undergraduate and post-graduate students, in parallel to their course work, in order to enable them with employable skills upon graduation. NUSSD will certainly be a great step going forward towards the national skill building process. This Programme caters to the rural / socially and economically backward youth and this initiative will bring about a change for the better in their lives by making them employable. The NUSSD Programme is being implemented in Chhattisgarh since 2015 with funding support from HDFC Bank Limited.

As a first step, you are requested to constitute a Steering Committee at your college that may include members from Management, Principal and Senior Faculty Member(s). The role of the Steering Committee is to facilitate program implementation and straighten out issues that may arise from time to time in the college. You are also requested to designate a Senior Faculty Member as the Convenor of the College, who will coordinate with students and the NUSSD team for operational aspects from time to time.

You are also requested to form a Students' Core Committee that will include seven students from final year and an equal number from second year. The members of Students' Core Committee will be designated as Talent Officer, Knowledge Officer, Communication Officer, Marketing Officer, Networking Officer, Resources Officer etc. to support the TISS designated Program Officer in discharging his/her various functions.

We would like to launch the program and start the classes at the earliest as we have only a few months left in this academic year to complete the foundation course, therefore, may kindly allocate 270 hours of time in the academic calendar of the college for the participating students. We propose an official launch in your college with a grand orientation for students in the second week of January, 2018.



We are in the process of appointing a Program Officer for your college-cluster who may take charge in the second week of January. He/she will anchor the program and work with the Steering committee and students' core committee for the successful implementation of the program at your college. The official Memorandum of Understanding will also be dispatched soon. However, you may consider this letter of intent as a formal communication of the engagement between TISS and your college.

Your active participation and support is extremely important to make this program a success. We are always available for any support that the program may demand from time to time. We look forward to a meaningful association with you.

Thank you.

Warm regards,

Tanmay Nayak
Project Director
National University Students' Skill Development Programme
Tata Institute of Social Sciences, Mumbai